

# Welsh Newton & Llanrothal Group Parish Council

Minutes of the Meeting of the Group Parish Council,  
Held at Welsh Newton Village Hall  
On Thursday 8<sup>th</sup> July 2021  
At 7.30pm

*This meeting may be recorded under Standing Order 31*

**Present:** Councillors: Mr. Craig Bligh (Chairman), Mr. Steve Wilkes, Mr. Martin Barter, Mr. Waqas Manzoor and Ms. Elissa Swinglehurst

**In attendance:** Mrs. Emma Thomas – Parish Clerk

**Public:** 0

**1. To receive and accept apologies for absence**

Apologies were RECEIVED and ACCEPTED from Cllrs: Mr. K. Simmons and Ms. D. Clarke

**2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items**  
None

**3. To agree and sign the minutes of The Group Parish Council meeting held on 10<sup>th</sup> June 2021**  
The minutes were APPROVED and duly signed by the Chair.

*One parishioner joined the meeting*

**4. Public Question Time**

- An issue of a fallen tree on BT lines had been raised by a parishioner – this has since been resolved.
- Damage caused to the Common by developers should be repaired.

**5. Planning**

**5.1 To note planning application approved / refused by Herefordshire Council since the last meeting**

The following table was NOTED

Date	App. No.	Description	PC Comment	HC Decision
14.11.19 14.05.20	173774	Biddiestone Farm, Llangarron, Ross-on-Wye, HR9 6NT To erect up to 28 hectares of fixed (i.e. non-rotating) 'Spanish' polytunnels over arable (soft fruit) crops.	Object	Refused
20.05.21	211068	Willowgate, Welsh Newton, Monmouth, NP25 5RT Proposed replacement of existing timber outbuilding with new building, linked to the existing dwelling with new conservatory.	Support	Approved with conditions
10.06.21	211309	Hidden House, Manson, Monmouth, NP25 5RD Proposed extension to existing garage to create a home office space. Installation of solar panels to existing garage and timber decking	Support with condition	Approved with conditions
10.06.21	211450	Pippins, Llanrothal Road, Llanrothal, Monmouth, NP25 5QJ Replace the original windows and doors with hardwood timber joinery, utilizing double-glazed windows.	Support	Approved with conditions

**6. Reports**

**6.1 Ward Cllrs report & Q & A time - Appendix 1**

NOTED

**6.2 A brief report on the situation of the River Wye and phosphate levels.**

It was REPORTED that there would be a meeting at the end of September when further details would be given.

**7. Finance**

**7.1 To note the July Finance report and bank balances – Appendix 2**

The clerk REPORTED that a external audit would likely be required this year due to grants and donations received. The report was APPROVED and signed as evidence of budget monitoring and bank reconciliation

**7.2 To consider the following invoices for payment:**

7.2.1 Clerk's July Salary

7.2.2 Clerk's July expenses £29.32 – previously circulated

7.2.3 Terry Griffiths – Drainage projects £2280

7.2.4 HMRC PAYE £311.20

7.2.5 Chillipepper Signs – as agreed 10<sup>th</sup> June 2021 item 9.1 £45.60

The above invoices were APPROVED for payment by BACS. It was NOTED that a further invoice from Autela Payroll Services (£50.40) had been received. This will be paid under Clerks Delegated Authority and noted at the September meeting.

## 8. Lengthsman and footpaths

### 8.1 To consider work to be carried out by the lengthsman

It was AGREED that Cllr Steve Wilkes would remind the lengthsman to put up the signs on the track on the Common along with the "20 is plenty" sign

### 8.2 To consider work to be undertaken on the parish footpaths

The following items were NOTED for undertaking:

- WNN8 from Willowgate to Newton Lodge is very overgrown.

## 9. Highways

### 9.1 To consider road issues for reporting to Balfour Beatty

The following items were NOTED for reporting:

- Many verges are very overgrown and need cutting urgently. It was AGREED that Cllr Elissa Swinglehurst would email the Locality Steward to check the clerk's emails are being received and to request this work is done.
- Pothole by Broome Farm

### 9.2 To consider an update on installing white gates (traffic calming) on the approach to the village

It was AGREED to defer this item.

### 9.3 To consider an update on the grant-funded drainage works

The clerk REPORTED that she had neither had the final invoices from the lengthsman nor received re-payment for the last claim submitted – she is following this up. It was AGREED that the clerk would forward a list of schemes undertaken; paid for and reclaimed to Cllrs to undertake a check on the works.

### 9.4 To consider the highway closure of the Welsh Newton to Llanrothal road.

It was REPORTED that this is still due to be undertaken in early August. No further update has been received.

### 9.5 To consider the issue of foul and surface water drainage at Studland

It was REPORTED that Planning Enforcement will request that Balfour Beatty revisit the site to look at the drainage issues. It was REQUESTED that they do this when the area is wet to fully appreciate the problem. It was AGREED that the clerk should continue to ascertain what the capacity of the system is and whether this capacity is reflected in what has been installed.

## 10. To consider upgrading the area around the War Memorial

It was REPORTED that the clerk had not heard back from Llangrove School yet. Information would go out to parishioners about the intended upgrade in the newsletter.

## 11. To consider circulating a parishioner newsletter

It was AGREED that the clerk should finish the newsletter then send it electronically to parishioners. Any parishioners not on the email list would receive a paper copy. These will be printed and hand delivered by Cllrs. The clerk will provide a list of addresses. It was AGREED that the litter pick would be on 31<sup>st</sup> July at 10am.

## 12. To consider Water Testing Schemes in the area

It was REPORTED that CPRE has information on volunteer schemes on the following link:

[https://volunteer.cpre.org.uk/opportunities/results#team=4198&display=grid&s=date\\_advertised&o=desc&limit=14&include=image&public\\_search=true](https://volunteer.cpre.org.uk/opportunities/results#team=4198&display=grid&s=date_advertised&o=desc&limit=14&include=image&public_search=true)

## 13. Correspondence

- Strategic Housing provision – Herefordshire Council - NOTED
- Parish Council Reference Working Group – NOTED – the Clerk and Chair have joined the group and will keep the Council updated.
- Annual Canvass – NOTED
- Local Policing Charter – It was AGREED that the following items should form part of the contract: Mud on the highways from farm vehicles and speeding. It was AGREED that the clerk should ask the police to attend meetings when an issue arises and that a monthly newsletter would be useful.

## 14. To consider the outstanding actions

None

## 15. To consider items for the next meeting

None

## 16. Date of next meeting – 9<sup>th</sup> September 2021

NOTED

The meeting closed at 20.38

Signed: \_\_\_\_\_



Dated: \_\_\_\_\_

