

Welsh Newton & Llanrothal Group Parish Council

Minutes of the Meeting of the Group Parish Council,
Held at Llanrothal Church
On Thursday 8th June 2023
At 7.30pm

This meeting may be recorded under Standing Order 3f

Present: Councillors: Mrs. Sue Parkinson (Chair), Mr Keith Simmons, Ms Elissa Swinglehurst and Mrs. Rhiannon Marks

In attendance: Mrs. Emma Thomas – Parish Clerk

Public: 0

1. To receive and accept apologies for absence

Apologies were received and accepted from Cllrs: Craig Bligh; Martin Barter and Debbie Clarke

2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items
None

3. Minutes

3.1 To agree and sign the minutes of The Group Parish Council meeting held on 11th May 2023

The minutes were APPROVED and duly signed by the Chair.

3.2 To consider the minutes of both Annual Parish Meetings and any issues therein

The minutes were CONSIDERED. There were no issues therein.

4. Public Question Time

A concern was raised about the new access that has been made across the Common leading to Rose Cottage and the caravan insitu – *Cllr Swinglehurst will discuss further with Planning Enforcement.*

5. Welsh Newton Common

5.1 To consider placing bollards/rocks at various locations on the Common to prevent further erosion by vehicles and next Steps

It was RESOLVED to approve delivery of the rocks at a cost of £65 per delivery up to a figure of £260. The clerk will arrange delivery and let the lengthsman know.

5.2 To consider an update on setting up a Commons Working Group and next steps

It was RESOLVED that Cllr Parkinson would undertake the progression of this. It was AGREED that an article would be included in the forthcoming newsletter requesting anyone interested in sitting on the Group make themselves known. It was AGREED that the clerk will investigate other bodies who may wish to sit on the Group as well as Terms of Reference.

6. Planning

6.1 To note planning application approved / refused by Herefordshire Council since the last meeting
None

6.2 To consider the following planning applications for determination by Herefordshire Council

6.2.1 231252 - Great Oaks, Welsh Newton, Monmouth, NP25 5RR

Proposed porch.

It was RESOLVED to support this application.

7. Reports

7.1 Ward Cllrs report & Q & A time - Appendix 1

NOTED. Cllr Swinglehurst is now Deputy Leader of Herefordshire Council.

7.2 A brief report on the situation of the River Wye and phosphate levels.

The first of the "mitigating wetlands" is now operational. Two more are underway.

8. Finance

8.1 To note the June report and bank balances – Appendix 2

The report was NOTED and signed as evidence of budget monitoring and bank reconciliation

8.2 To consider the following invoices for payment:

8.2.1 Clerks June salary

8.2.2 Clerks Expenses £66.88 (previously circulated)

8.2.3 Terry Griffiths – Roads and PRoW works as agreed £1008.00

The above invoices were APPROVED for payment by BACS

8.3 To consider engaging in a participatory budgeting consultation

It was RESOLVED to set aside £1000 for the project. It was AGREED that this should be advertised in a newsletter to go out after the July meeting.

9. Lengthsman and footpaths

9.1 To consider the tender received for the appointment of the lengthsman for 2023-24

The clerk REPORTED that one tender had been received. It was RESOLVED to appoint Terry Griffiths as lengthsman for a further year.

9.2 To consider agreeing a schedule of works required throughout the year

It was AGREED that two days should be set aside for PRow works and eight maintenance days for highway works.

9.3 To confirm whether the lengthsman grant available this year is on top of the amount budgeted for

It was RESOLVED that this money should be used in reaction to severe weather warnings before the event took place to minimise the impact.

9.4 To consider the appointment of the Footpaths Officer.

It was RESOLVED to appoint Terry Griffiths as PFO for a further year.

10. Highways

10.1 To consider road issues for reporting to Balfour Beatty

The following issues were RAISED:

- The signs to the Dental Practice need removing.
- Chase up the missing "Welsh Newton" sign

11. Defibrillators

11.1 To consider an update on the installation of the defibrillator in Llanrothal

It was REPORTED that the defibrillator was still waiting on installation. It was RESOLVED that the PC would pay up to £100 to have the defibrillator installed rather than wait further for the free installation.

12. War Memorial

12.1 To consider and approve the design and installation of an interpretation board.

Deferred until information is sent to the clerk. It was NOTED that Hudson Stonework is not taking on any new memorial works. It was AGREED that the clerk should look put for grant monies available to repair the memorial.

13. To consider adding a communication network to the Emergency Plan

It was AGREED that this should be included in the newsletter.

14. Correspondence

ICO complaint ongoing.

15. To consider the outstanding actions and updates

None

16. To consider items for the next meeting – No discussion

New notice board at the Church; newsletter

17. Date of next meeting – 13th July 2023 at Llanrothal Church

NOTED

The meeting closed at 20.51

Signed: 

Dated: 13-7-23