



# WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

Parish Councillors are summoned to the Annual Meeting of  
the Welsh Newton & Llanrothal Group Parish Council  
at Welsh Newton Village Hall  
On Thursday 30<sup>th</sup> May 2024  
At 7.30pm

The Public and Press are cordially invited to attend.  
*This meeting may be recorded under Standing Order 31*

## Agenda

1. To elect the Chairman of the Council
2. To elect the Vice-Chairman of the Council
3. To receive and accept apologies for absence
4. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items
5. To remind councillors to update their Register of interests form to Herefordshire Council
6. To agree and sign the minutes of The Group Parish Council meeting held on 18th April 2024
7. To note the attendance record of councillors at meetings during 2023-24
8. **Public Question Time**

Designated maximum period of 15 minutes to accommodate members of the public who may wish to either raise relevant issues or ask the Parish Council questions

### 9. Reports

9.1. Ward Councillors report

### 10. Planning

10.1. To note the status of planning applications since the last meeting.

10.2. To receive an update and agree actions on other planning issues

**10.2.1.** Track in Tump Wood ancient Woodland

**10.2.2.** Possible change of use from pasture to Woodland in Llanrothal

**10.2.3.** Consultation re holiday lets in the parish

### 11. Welsh Newton Common

11.1. Market Bridle Path DMMO update

11.2. Tree Maintenance on the Common

11.3. Motorcycles using bridle paths on the Common



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## **12. Policies, codes, and procedures**

- 12.1.1. To consider and adopt/readopt Standing Orders
- 12.1.2. To consider and adopt/readopt Code of Conduct
- 12.1.3. To consider an update on Financial Regulations
- 12.1.4. To consider the future review and adoption of other policies

## **13. Finance**

- 13.1. To note the current bank balances
- 13.2. To review the council's insurance policy, decide term and amendments required
- 13.3. To consider the following invoices for payment
  - 13.3.1. Clerks April & May salary – as per agreed contract
  - 13.3.2. HMRC PAYE for April & May 2024 – £153.68
  - 13.3.3. Clear Councils Insurance - £544.44 per annum for a three-year term or £557.76 for a single year.
  - 13.3.4. To consider and note other payments and financial transactions as needed.

## **14. To consider an update on defibrillators throughout the parish**

## **15. To consider the DEFRA rural communities green spaces grant**

## **16. To consider an update on the Participatory Budgeting scheme**

## **17. To consider noticeboards throughout the parish**

## **18. Lengthsman & footpaths**

- 18.1. To consider work to be carried out by the lengthsman

## **19. Highways**

- 19.1. To consider road issues for reporting to Balfour Beatty
- 19.2. To consider the verges to be submitted to Balfour Beatty as only requiring one cut this year.

## **20. Correspondence**

## **21. To consider the outstanding actions and updates**

## **22. To consider items for the next meeting – No discussion**

## **23. Date of next meeting – Thursday 20<sup>th</sup> June 2024 at Llanrothal Church**

*Andrée Mitchell*

Date: 24<sup>th</sup> May 2023

Parish Clerk - Welsh Newton & Llanrothal Group Parish Council