



# WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

## **Minutes of an Ordinary Meeting of the Welsh Newton & Llanrothal Group Parish Council held at Llanrothal Church on Thursday 20<sup>th</sup> June 2024 at 7.30pm**

# Minutes

**Present:** Councillors: Craig Bligh (Chairman) Sue Parkinson (Vice chair), Martin Barter, Keith Simmons

**In attendance:** Andrée Mitchell (Clerk)

**Public:** 0

The meeting opened at: 7:35pm

### **1. To receive and accept apologies for absence**

Apologies were received from Cllr Debbie Clarke

Apologies were also received from Ward Cllr Elissa Swinglehurst

### **2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items**

There were none.

### **3. To agree and sign the minutes of the Group Parish Council meeting held on 30<sup>th</sup> May 2024**

The minutes were APPROVED and signed by the Chairman

### **4. Public Question Time**

There were none.

### **5. Reports**

- 5.1. To consider the Ward Councillors report (Appendix 1)  
NOTED.

Signed by the Chairman: *Sue Parkinson*

Dated: 19/12/2024



# WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

## 6. Planning

6.1. To Comment on Planning Applications for Determination by Herefordshire Council:

6.1.1. 241479 - The Outlook, Welsh Newton Common, Monmouth, Herefordshire NP25 5RR: Proposed garage extension and agricultural building.

It was RESOLVED to SUPPORT the application 241479.

6.2. To receive an update and agree actions on other planning issues:

6.2.1. Track in Tump Wood ancient Woodland: It was NOTED that the Planning Enforcement Officer had advised that a retrospective planning application would need to be submitted.

6.2.2. Possible change of use from pasture to Woodland in Llanrothal: It was NOTED that the Herefordshire Meadows Group may be able to assist with this and that Planning Enforcement should be contacted.

## 7. Finance

7.1. To receive the End of Year Finance report and bank balances (Appendix 2)

NOTED

7.2. To consider the Annual Governance and Accountability Return 2023/2024:

The Clerk/RFO presented the following AGAR 2023/24 items (Appendix 3) to councillors with reference to the National Association of Local Council's "Joint Panel on Accountability and Governance Practitioners' Guide 2023."

7.2.1. To receive and note the Annual Internal Auditor Report

Councillors received and NOTED the Annual Internal Audit Report for 2023/24.

7.2.2. To consider and approve the Annual Governance Statement

Councillors considered and completed the Annual Governance Statement (Section 1).

It was RESOLVED to APPROVE the Annual Governance Statement for 2023/24. The statement was duly signed by the Clerk/RFO and the Chairman.

7.2.3. To consider, approve and sign the Annual Accounting Statements

Councillors considered and APPROVED the Annual Accounting Statements (Section 2).

It was RESOLVED to approve the Annual Accounting Statements for 2023/24. The statement was duly signed. It was then AGREED that the Parish Council did meet the criteria to certify itself as EXEMPT from an external Audit and the Certificate of Exemption was signed by the Clerk/RFO and the Chairman

Signed by the Chairman: *Sue Parkinson*

Dated: 19/12/2024



# WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

7.2.4. To consider, approve and set the dates of the Period for the Exercise of Public Rights

It was RESOLVED that: the period for the Exercise of Public Rights will run from Monday 1st July 2024 through Friday 9th August.

7.3. To consider the Internal Auditor for 2024-2024

It was RESOLVED to continue to use Teresa Goss as internal auditor for the year 2024/25 and she was thanked for her work in undertaking the audit at short notice this year.

7.4. To consider continuing to use the “payments and receipts” accounting method for 2024-2025

It was RESOLVED that the council would continue to use the “payments and receipts” accounting method.

7.5. To receive the current Finance report and bank reconciliation: To come to next month’s meeting.

7.6. To following payments were APPROVED:

7.6.1. Clerks June salary – as per agreed contract

7.6.2. HMRC PAYE for June 2024 – £107.00

7.6.3. Terry Griffiths Contracts Invoice TGC2748 for May 2024 Routine Maintenance - £559.20 inclusive of VAT

## 8. Lengthsman & footpaths

8.1. To consider work to be carried out by the lengthsman

It was NOTED that the noticeboard opposite the Nunnery could not be relocated to the corner of the junction toward Llanrothal Court because of risk of being a hazard to traffic at the blind corner.

It was RESOLVED that Cllr Bligh would consult with residents about an alternative location.

Concerns were raised about the grips on the road from Tump Wood to Tregate Bridge being silted up again and needing clearing.

It was NOTED that the lengthsman and put forward proposals for PRoW work which could be considered for the PRoW grant funding and it was RESOLVED that clerk would discuss this with PRoW lead at Balfour Beatty/Herefordshire Council.

## 9. Highways

9.1. To consider road issues for reporting to Balfour Beatty: There are concerns about the collapsing gully at GARN Brook which have already been reported.

9.2. To consider the verges to be submitted to Balfour Beatty as only requiring one cut this year. No change further to previous meeting.

Signed by the Chairman: *Sue Parkinson*

Dated: 19/12/2024



# WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

## **10. To consider items for the next meeting – No discussion**

There were none.

## **11. Date of next meeting – Thursday 11<sup>th</sup> July 2024 at Llanrothal Church**

The meeting closed at: 8:10pm

Signed by the Chairman: *Sue Parkinson*

Dated: 19/12/2024