



# WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

## **Parish Councillors are summoned to an Ordinary Meeting of the Welsh Newton & Llanrothal Group Parish Council at Welsh Newton Village Hall on Thursday 13<sup>th</sup> February 2025 at 7.30pm**

The Public and Press are cordially invited to attend.  
*This meeting may be recorded under Standing Order 31.*

## **Agenda**

- 1. To receive apologies for absence.**
- 2. To receive declarations of interest and written dispensation requests.**
- 3. To consider the co-option of applicants to fill current vacancies and receive any declarations of interest.**
- 4. To agree and sign the minutes of the Group Parish Council meeting held on 19<sup>th</sup> December 2024 and 9<sup>th</sup> January 2025.**
- 5. Public Question Time**  
Designated maximum period of 15 minutes to accommodate members of the public who may wish to either raise relevant issues or ask the Parish Council questions.
- 6. Reports**
  - 6.1. To consider the Ward Councillor's report
  - 6.2. To consider a report from the police community support officer (PCSO)
- 7. Planning**
  - 7.1. To Comment on Planning Applications for Determination by Herefordshire Council: None.
  - 7.2. To consider an update on recent planning applications considered by the council.  
No further comments.
- 8. Welsh Newton Common** – To consider an update on actions arising from the January 2025 meeting and any issues arising in between meetings.
- 9. Footpaths** – to consider any issues with respect to footpaths and receive an update on PRoW.
- 10. Lengthsman** – to consider work undertaken and work to be carried out by the lengthsman.
- 11. Local Drainage Fund** – to receive an update on local drainage grant fund applications and next steps.
- 12. Highways**
  - 12.1. To receive an update on the annual plan 2025/26 presentations from Herefordshire Council/Balfour Beatty



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- 12.2. To consider road issues for reporting to Balfour Beatty and the status of current road issue reports
- 12.3. To receive an update on gritting and bad weather actions

## **13. Finance**

- 13.1. To receive and consider the finance report and the bank reconciliation, including current balances & any transfer of funds.
- 13.2. To consider payments to be made by the council:
  - 13.2.1. Terry Griffiths Contracts – Welsh Newton Parish – Routine Maintenance Day December 2024 – £559.20 (incl. £93.20 VAT)
  - 13.2.2. Terry Griffiths Contracts – Urgent Task – Jet and flush out blocked drainage network and clearance of Silt U71223 (Road to Great Hall from Telephone Box on WN Common) 2024 – £420 (incl. £70 VAT)
  - 13.2.3. Terry Griffiths Contracts – Llanrothal Parish – Routine Maintenance Day 06/01/2025 – £559.20 (incl. £93.20 VAT)
  - 13.2.4. Parish Online Mapping Software annual subscription – £48 (incl. £8 VAT)
  - 13.2.5. Clerk's February salary as per agreed contract
  - 13.2.6. HMRC – PAYE for clerk's February salary
- 13.3. To note payments made between meetings:
  - 13.3.1. Information Commissioners Office – Annual payment – £35 (no VAT)
- 13.4. To confirm monies received:
  - 13.4.1. Lloyds Bank – Interest on Instant Access Account – January 2025 – £5.95
- 13.5. To consider the budget for 2025/26 and set the precept

## **14. To consider training for councillors**

## **15. To consider updates on meetings attended:**

- 15.1. Baton of Hope 2025
- 15.2. Nature Recovery Mapping in Herefordshire

## **16. To consider correspondence between meetings**

## **17. Communications** – to consider the website, newsletter, and social media, including any updates.

## **18. To consider items for the next meeting** – No discussion

## **19. To consider a resolution to exclude members of the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, to consider a confidential employment matter.**

## **20. Date of next meeting** – Thursday 13<sup>th</sup> March 2025 at Welsh Newton Village Hall.

*Andrée Mitchell*

Date: 9<sup>th</sup> February 2025

Parish Clerk – Welsh Newton & Llanrothal Group Parish Council