



WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

Parish Councillors are summoned to an Ordinary Meeting of the Welsh Newton & Llanrothal Group Parish Council at Welsh Newton Village Hall on Thursday 10th April 2025 at 7.30pm

The Public and Press are cordially invited to attend.
This meeting may be recorded under Standing Order 31.

Agenda

1. To receive apologies for absence.
2. To receive declarations of interest and written dispensation requests.
3. To agree and sign the minutes of the Group Parish Council meeting held on 9th January, 13th February 2025 and 9th March 2025.
4. **Public Question Time**
Designated maximum period of 15 minutes to accommodate members of the public who may wish to either raise relevant issues or ask the Parish Council questions.
5. **Reports**
 - 5.1. To consider the Ward Councillor's report
 - 5.2. To consider a report from the police community support officer (PCSO)
6. **Planning**
 - 6.1. To Comment on Planning Applications for Determination by Herefordshire Council: None.
 - 6.2. To consider an update on recent planning applications considered by the council or current applications submitted to Herefordshire Council for which the council has not be consulted.
 - 6.3. To consider an update on Parish and Town Council Seminars re NPPF 2024 and attended by Cllrs Parkinson and Simmons
7. **Welsh Newton Common**
 - 7.1. To consider an update on trees on the common.
8. **Footpaths**
 - 8.1. To consider any issues with respect to footpaths
 - 8.2. To consider an update on Public Rights of Way (PRoW) grant funded project work and the Herefordshire Council PRoW Parish Footpath Officer inductions and training.



WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

9. Lengthsman, Local Drainage Fund Works and Highways

- 9.1. To receive an update on the parish visit on Friday 21st April 2024 with the clerk, chair, locality steward and lengthsman and subsequent outputs
- 9.2. To consider work undertaken and work to be carried out by the lengthsman.
- 9.3. To receive an update on current local drainage grant fund projects.
- 9.4. To consider road issues for reporting to Balfour Beatty

10. To consider an update on the Parish Summit taking place Tuesday 8th April 2025

11. To consider the date and format of the Annual Parish Meeting

12. To consider training for councillors

13. Finance

- 13.1. To receive and consider the finance report and the bank reconciliation, including current balances & any transfer of funds.
- 13.2. To consider payments to be made by the council:
 - 13.2.1. Terry Griffiths Contracts – Llanrothal Parish – Routine Maintenance Day 13/03/2025 – £559.20 (incl. £93.20 VAT)
 - 13.2.2. Autela Payroll Services Limited – Payroll December 2024 to March 2025 – £110.17 (incl. £18.36 VAT)
 - 13.2.3. AAT Tree Services Consultancy – Half of cost of Tree Safety Survey and reporting – Welsh Newton Common – £420 (incl. £70 VAT)
 - 13.2.4. Clerk's salary according to agreed contract for April 2025
 - 13.2.5. HMRC – PAYE for clerk's salary for April 2025
 - 13.2.6. Clerk's mileage and expenses for April 2024 to March 2025
- 13.3. To note payments made between meetings
 - 13.3.1. Lloyds Bank – Bank Service Charges – £4.25
 - 13.3.2. Clerk's mileage and expenses
- 13.4. To confirm monies received:
 - 13.4.1. Lloyds Bank – Interest on Instant Access Account
- 13.5. To consider the following contractual/regular payments for approval between meetings:
none.
- 13.6. To receive an update on audit and internal control for year ending 2024/25

14. To consider correspondence between meetings – not already covered.

15. Communications – to consider items for the website, newsletter, and social media

16. To consider items for the next meeting – No discussion

17. Date of next meeting – Thursday 8th May 2025 at Welsh Newton Village Hall.

Andrée Mitchell

Date: 6th April 2025

Parish Clerk – Welsh Newton & Llanrothal Group Parish Council