



WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

Parish Councillors are summoned to an Ordinary Meeting of the Welsh Newton & Llanrothal Group Parish Council at Llanrothal Church on Thursday 26th June 2025 at 7.30pm

The Public and Press are cordially invited to attend.
This meeting may be recorded under Standing Order 31.

Agenda

1. To receive the Chairman's declaration of Acceptance of Office further to his election, and as resolved, at the Annual Meeting of the Parish Council held Thursday 8th May 2025 – Item 1
2. To receive apologies for absence
3. To receive declarations of interest and written applications for dispensation from Councillors on agenda items
4. To agree and sign the minutes of the Group Parish Council meetings held on 9th January 2025, 13th February 2025, 10th April 2025 and 8th May 2025.
5. **Public Question Time**
Designated maximum period of 15 minutes to accommodate members of the public who may wish to either raise relevant issues or ask the Parish Council questions.
6. **Reports**
 - 6.1. To consider the Ward Councillor's report
 - 6.2. To consider a report from the police community support officer (PCSO)
7. **Planning**
 - 7.1. To Comment on Planning Applications for Determination by Herefordshire Council:
 - 7.1.1. **Planning Consultation - 250807** - Wellfield Cottage, Welsh Newton Common, Monmouth, Herefordshire NP25 5RT
Application type: Full Householder
Description: Proposed garage/workshop to replace existing structure and a summer house
 - 7.1.2. **Planning Consultation - 251782** - Land lying west of Lower Cwm Farm, Llanrothal, Hereford, Herefordshire NP25 5RW
Application type: Planning Permission
Description: Proposed provision of track for access and prevention of soil erosion (Retrospective).
 - 7.2. To consider an update on recent planning applications considered by the council
 - 7.3. To consider the "Campaign to reinstate government funding for NDPs" email received from HALC (Herefordshire Association of Local Councils)
8. To consider the **Woodland Management Plan for Newton Court** received for consultation from AP Forestry



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9. Footpaths, Lengthsman, Local Drainage Fund Works and Highways

- 9.1. To consider an update from the clerk
- 9.2. To consider opting into the 2025/26 and 2026/27 Public Rights of Way and Local Drainage Fund Schemes

10. Finance

- 10.1. To receive and consider the finance report and the bank reconciliation, including current balances & any transfer of funds.
- 10.2. To consider payments to be made by the council:
 - 10.2.1. Terry Griffiths Contracts – Welsh Newton Parish – LDF Project 007 – U71214 From the Quab to PRoW WNN10A – £1,440.00 (incl. £240.00 VAT)
 - 10.2.2. Terry Griffiths Contracts – Llanrothal Parish – LDF Project 003 – U71219 – Tregate Farm Bridge Area - £480.00 (incl. £80.00 VAT)
 - 10.2.3. Terry Griffiths Contracts – Llanrothal Parish – LDF Project 008 – U71219 – From Tregate Farm to Tump Farm
 - 10.2.4. Terry Griffiths Contracts – PRoW Grant Project – 8 x Woodstock Kissing Gate and 1 x Marlow self-closing pedestrian gate for installation in Summer 2025/26 - £4,431.60 (incl. £738.60 VAT).
 - 10.2.5. Clerk's salary according to agreed contract for June 2025
 - 10.2.6. HMRC – PAYE for clerk's salary for June 2025
- 10.3. To note payments made between meetings
 - 10.3.1. Lloyds Bank – Bank Service Charges – £4.25
 - 10.3.2. Clear Councils – Local Councils Insurance Renewal - £585.12 (no VAT)
- 10.4. To confirm monies received:
 - 10.4.1. Lloyds Bank – Interest on Instant Access Account of £4.81 and £4.68
 - 10.4.2. Herefordshire Council – Two payments £480.00 + £4653.00 = £5,133.00 in reimbursement for the lengthsman grant claims for routine maintenance/match-funding (including £2,002.00 for 2023/24 and £3,131.00 for 2024/25)
- 10.5. Audit 2024/2025 – To consider documents for Annual Governance and Accountability Return (AGAR) submission:
 - 10.5.1. Internal Audit Report
 - 10.5.2. Governance Statement
 - 10.5.3. Statement of Accounts, derived from Receipts & Payments Schedule 2024/2025
 - 10.5.4. Exemption Certificate
 - 10.5.5. Dates for exercise of public rights
- 10.6. To consider the appointment of an Internal Auditor for 2025/26
- 10.7. To consider continuing to use the “payments and receipts” accounting method for 2025/26

11. To consider correspondence between meetings – not already covered.

12. To consider items for the next meeting – No discussion

13. Date of next meeting – Thursday 10th July 2025 at Llanrothal Church.

Andrée Mitchell

Date: 22nd June 2025

Parish Clerk – Welsh Newton & Llanrothal Group Parish Council