



WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

Parish Councillors are summoned to an Ordinary Meeting of the Welsh Newton & Llanrothal Group Parish Council at Llanrothal Church on Thursday 10th July 2025 at 7.30pm

The Public and Press are cordially invited to attend.
This meeting may be recorded under Standing Order 31.

Agenda

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written applications for dispensation from Councillors on agenda items**
- 3. To agree and sign the minutes of the Group Parish Council meetings held on 10th April 2025, 8th May 2025 and 26th June 2025.**
- 4. To consider a presentation from Yolande Watson on the CPRE Herefordshire Dark Skies Project**
- 5. Public Question Time**
Designated maximum period of 15 minutes to accommodate members of the public who may wish to either raise relevant issues or ask the Parish Council questions.
- 6. Reports**
 - 6.1. To consider the Ward Councillor's report
 - 6.2. To consider a report from the police community support officer (PCSO)
- 7. Planning**
 - 7.1. To Comment on Planning Applications for Determination by Herefordshire Council: None.
 - 7.2. To consider an update on recent planning applications considered by the council
 - 7.3. To consider Herefordshire Council Call for Sites and next steps on the Neighbourhood Development Plan
- 8. To consider an update on trees on the common**
- 9. Footpaths, Lengthsman, Local Drainage Fund Works and Highways**
 - 9.1. To consider an update on public rights of way in the parish and work required
 - 9.2. To consider work carried out by the lengthsman and any tasks to be carried out
 - 9.3. To consider an update on highways and any issues to be reported to Balfour Beatty
 - 9.4. To consider initial schemes for the Public Rights of Way and Local Drainage Fund Grant Scheme projects for 2025/26



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10. Finance

- 10.1. To receive and consider the finance report for Quarter 1 of 2025/26 and the bank reconciliation, including current balances & any transfer of funds.
- 10.2. To consider payments to be made by the council:
 - 10.2.1. Terry Griffiths Contracts – Inv. TGC3374 – Llanrothal Parish – LDF Project 004 – U71218 from C1247 to The Parsonage – £2,880 (incl. £480 VAT)
 - 10.2.2. Terry Griffiths Contracts – Inv. TGC3375 – Llanrothal Parish – LDF Project 005C – C1247 from The Nunnery to U71218 – £1,920 (incl. £320 VAT)
 - 10.2.3. Terry Griffiths Contracts – Inv. TGC3376 – Llanrothal Parish – LDF Project 009 – U71220/ U71221 Moyles Cross area; Lower Buckholt Farm area – £1,440 (incl. £240 VAT)
 - 10.2.4. Terry Griffiths Contracts – Inv. TGC3377 – Llanrothal Parish – LDF Project 002 – U71218 Llanrothal Bridge area – £960 (incl. £160 VAT)
 - 10.2.5. Terry Griffiths Contracts – Inv. TGC3394 – Welsh Newton Parish – LDF Project 001 – U71222 – Tremahaid area - £960.00 (incl. £160.00 VAT)
 - 10.2.6. WTG Consultants Ltd – Inv. TG/54/25 Internal Audit 2024/25 – £200 (no VAT)
 - 10.2.7. Clerk's salary according to agreed contract for July and August 2025
 - 10.2.8. HMRC – PAYE for clerk's salary for July and August 2025
 - 10.2.9. Clerk's expenses for Quarter 1 2025/26
- 10.3. To note payments made between meetings
- 10.4. To confirm monies received
- 10.5. To consider reserves including the Cambridge & Counties fixed interest 1-year bond due to mature
- 10.6. To consider a donation in relation to the use of Llanrothal Church for June and July parish council meetings
- 10.7. To consider the appointment of an Internal Auditor for 2025/26
- 10.8. To consider the procurement of the lengthsman contract for 2025/26 and 2026/67

11. To consider correspondence between meetings – not already covered

12. To consider items for the next meeting – No discussion

13. Date of next meeting – Thursday 11th September 2025 at Welsh Newton Village Hall.

Andrée Mitchell

Date: 6th July 2025

Parish Clerk – Welsh Newton & Llanrothal Group Parish Council