



# WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

## **Parish Councillors are summoned to an Ordinary Meeting of the Welsh Newton & Llanrothal Group Parish Council at Welsh Newton Village Hall on Thursday 11<sup>th</sup> September 2025 at 7.30pm**

The Public and Press are cordially invited to attend.  
*This meeting may be recorded under Standing Order 3l.*

# Agenda

**1. To receive apologies for absence**

**2. To receive declarations of interest and written applications for dispensation from Councillors on agenda items**

**3. To agree and sign the minutes of the Group Parish Council meetings held on 26<sup>th</sup> June 2025, 10<sup>th</sup> July 2025 and 31<sup>st</sup> July 2025.**

**4. Public Question Time**

Designated maximum period of 15 minutes to accommodate members of the public who may wish to either raise relevant issues or ask the Parish Council questions.

**5. Reports**

5.1. To receive the Ward Councillor's report

5.2. To receive a report from the police community support officer (PCSO)

**6. Planning**

6.1. To Comment on Planning Applications for Determination by Herefordshire Council:

6.1.1. **Planning consultation P252352/U** - The Hill Farm Llancloudy Hereford Herefordshire HR2 8QP

**Application Type:** Certificate of Lawfulness (CLEUD)

**Description:** Application for a Certificate of Lawfulness for the erection of an existing building used as an office and ancillary accommodation in relation to the host dwelling at Hill Farm.

6.2. To consider an update on recent planning applications considered by the council

**7. Footpaths, Lengthsman, Local Drainage Fund Works and Highways**

7.1. To consider an update on public rights of way in the parish and work required and to consider initial schemes for the Public Rights of Way grants 2025/26

7.2. To consider work carried out by the lengthsman and any tasks to be carried out and to consider schemes for the Local Drainage Fund Grant Scheme projects for 2025/26

7.3. To consider an update on highways and any issues to be reported to Balfour Beatty including an update on the collapsing culvert at Garn Brook and the site visit with the Locality Steward on 5<sup>th</sup> September 2025



# WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

**7.4.** To consider gritting and other measures for the autumn/winter seasons.

## **8. Finance**

**8.1.** To receive and consider the finance report for month ending 31<sup>st</sup> August 2025 and the bank reconciliation, including current balances & any transfer of funds.

**8.2.** To consider payments to be made by the council:

8.2.1. Parish Online – Inv. 00GA221-0005 – Website Service – £378.00 (incl. £63.00 VAT)

8.2.2. Autela Payroll Servies Limited – Inv. 16040 – Payroll charges April 2025 to August 2025 – £84.00 (incl. £14.00 VAT)

8.2.3. Clerk's salary according to agreed contract for September 2025

8.2.4. HMRC – PAYE for clerk's salary for September 2025

**8.3.** To note payments made between meetings

8.3.1. Open Spaces Society – Inv. 78989/25 – £45.00 (no VAT)

8.3.2. Lloyds Bank – Service Charges for July and August 2025 – £4.25 and £4.25 (no VAT)

**8.4.** To NOTE monies received

8.4.1. Herefordshire Council – reimbursement of drainage grant fund expenditure – £9,600.00

8.4.2. Herefordshire council – reimbursement of PRow grant expenditure – £3,693.00

8.4.3. Lloyds Bank – interest on reserve account – July 2025 and August 2025 – £4.05 and £4.45

**8.5.** To NOTE receipt of £11,047.44 from the Cambridge & Counties – 1-year fixed interest bond into the current account upon maturity.

**8.6.** To consider establishing a finance working group

**9. To consider attendance at the Herefordshire Tree Wardens Anniversary Event 18<sup>th</sup> September 2025**

**10. To receive an update on the powers and duties with respect to churchyards and burial grounds and consider attendance at a meeting on 17<sup>th</sup> September 2025 about the future of the church at Llanrothal**

**11. To consider the maintenance of the Speed Indicator Devices**

**12. To consider the status of the defibrillators and approve the refresh of consumables as needed**

**13. To consider next steps for the parish further to the CPRE Herefordshire Dark Skies presentation at the parish council meeting in July 2025**

**14. To consider correspondence between meetings**

**15. To consider items for the next meeting – No discussion**

**16. To consider a resolution to exclude members of the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, to consider a confidential employment matter.**

**17. Date of next meeting – Thursday 9<sup>th</sup> October 2025 at Welsh Newton Village Hall.**

*Andrée Mitchell*

Date: 7<sup>th</sup> September 2025

Parish Clerk – Welsh Newton & Llanrothal Group Parish Council