



WELSH NEWTON LLANROTHAL GROUP PARISH COUNCIL

Parish Councillors are summoned to an Ordinary Meeting of the Welsh Newton & Llanrothal Group Parish Council at Welsh Newton Village Hall on Thursday 13th November 2025 at 7.30pm

The Public and Press are cordially invited to attend.
This meeting may be recorded under Standing Order 31.

Agenda

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written applications for dispensation from Councillors on agenda items**
- 3. To agree and sign the minutes of the Group Parish Council meeting held on 9th September 2025**
- 4. Public Question Time**

Designated maximum period of 15 minutes to accommodate members of the public who may wish to either raise relevant issues or ask the Parish Council questions.
- 5. Reports**
 - 5.1. To receive the Ward Councillor's report
- 6. Planning**
 - 6.1. To comment on Planning Applications for Determination by Herefordshire Council:
None
 - 6.2. To consider recent updates to planning applications and decisions for the parish and/or on which the parish has commented
 - 6.3. To consider the most recent update on the NPPF (National Planning Policy Framework) and possible NDP (Neighbourhood Development Plan) funding
- 7. Footpaths, Lengthsman, Local Drainage Fund Works and Highways**
 - 7.1. To consider any work carried out by the lengthsman and to be carried out
 - 7.2. To consider an update on Public Rights of Way (PRoW)
 - 7.3. To consider any issues to be reported to Balfour Beatty
 - 7.4. To receive an update on grant applications for Lengthsman, Drainage and PRoW and to consider and approve PRoW grant submissions
 - 7.5. To consider parish council asset database and mapping (including road/drainage assets.)



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8. Finance

- 8.1. To receive and consider the finance report including quarterly budget monitoring and the bank reconciliation, including current balances and any transfer of funds.
- 8.2. To consider payments to be made by the council:
 - 8.2.1. Terry Griffiths Contracts – Inv. TGC3526 – Llanrothal Parish Routine Maintenance Day – £587.16 (incl. £97.86 VAT)
 - 8.2.2. Herefordshire Association of Local Councils (HALC) – Inv. H3077 – HALC Inhouse Parish Council Training (16th October 2025) – £330.00 (Incl. £55.00 VAT)
 - 8.2.3. Clerk's salary according to agreed contract for November 2025
 - 8.2.4. HMRC – PAYE for clerk's salary for November 2025
 - 8.2.5. Clerk's expenses including purchase of poppy wreath
- 8.3. To note payments made between meetings
 - 8.3.1. Welsh Newton Village Hall – Hall Hire for Council training on 16th October 2025 – £18.00 (no VAT)
 - 8.3.2. Lloyds Bank – Service Charges for October 2025 – £4.25 (0% VAT)
- 8.4. To NOTE monies received
 - 8.4.1. Lloyds Bank – interest on reserve account – October 2025 – £8.24
 - 8.4.2. Lloyds Bank – interest on reserve account – November 2025 – TBC
- 8.5. To consider the current scheme of delegated authority for payments made by the Clerk/RFO and agree any necessary updates to the Financial Regulations.
- 8.6. To receive an update on the budget process for 2025/26
- 8.7. To receive an update on procurement

9. To consider the adoption of the Herefordshire Parish Charter

10. To consider correspondence between meetings

11. To consider items for communication via website, social media, newsletter and face-to-face

12. To consider items for the next meeting – No discussion

- Draft budget for 2025/26
- To set the precept for 2025/26

13. Date of next meeting – Thursday 8th January 2026 at Welsh Newton Village Hall.

Andrée Mitchell

Date: 9th October 2025

Parish Clerk – Welsh Newton & Llanrothal Group Parish Council