

WELSH NEWTON & LLANROTHAL GROUP PARISH COUNCIL

EXTRAORDINARY MEETING OF THE PARISH COUNCIL

Thursday 13 August 2026 | Welsh Newton Village Hall | 7.30pm

Parish Councillors are summoned to the Extraordinary Meeting of the Welsh Newton & Llanrothal Group Parish Council at Welsh Newton Village Hall on Thursday 13 August 2026 at 7.30pm.

The Public and Press are cordially invited to attend.

This meeting may be recorded under Standing Order 3l.

Agenda

- 1. To receive and accept apologies for absence.**
- 2. To receive declarations of interest and written applications for dispensation from Councillors on agenda items.**
- 3. To note the resignation of Cllr Walker as Chair and as a Councillor, and to elect a Chair of the Council (Standing Order 15(b)(iii)).**
 - 3.1 To receive the Declaration of Acceptance of Office from the newly elected Chair.
 - 3.2 To elect a Vice-Chair of the Council, if a vacancy arises following the election of the Chair.
- 4. To note that a casual vacancy has arisen in the office of Councillor for the Welsh Newton ward following the resignation of Cllr Walker, and to consider next steps under section 87(2) Local Government Act 1972.**
- 5. Public Question Time**
 - 5.1 Designated maximum period of 15 minutes to accommodate members of the public who may wish to either raise relevant issues or ask the Parish Council questions.
- 6. To consider the current extreme weather conditions affecting the parish (heat, wildfire risk, and disruption to local utilities), and to consider next steps.**
- 7. To consider the co-option of an applicant to fill the current vacancy for the Llanrothal ward, and to receive any declarations of interest.**

- 8. Data Protection and Freedom of Information Policy Suite — to adopt updated policies, the Council's current versions being significantly out of date.**
- 8.1 Data Protection Policy (replaces 2018 policy)
 - 8.2 Document Retention Policy (new)
 - 8.3 Publication Scheme, EIR Statement and Guide to Information (replaces 2018 scheme)
 - 8.4 Freedom of Information Policy (new)
 - 8.5 Data Security Incident Procedure (replaces 2018 procedure)
 - 8.6 General Privacy Notice (replaces 2021 notice)
 - 8.7 Staff Privacy Notice (replaces 2021 notice)
- 9. To receive an update on LO11 — Public Footpath, Llanrothal (Old Shop, Manson Lane, to the C1247 near Upper Cwm Farm).**
- 10. Employment Policy Suite — to adopt updated policies, the Council's current versions being significantly out of date.**
- 10.1 Disciplinary Policy (replaces 2018 combined Disciplinary and Grievance Procedure, now split in two)
 - 10.2 Grievance Policy (replaces 2018 combined Disciplinary and Grievance Procedure, now split in two)
 - 10.3 Dignity at Work, Bullying and Harassment Policy (replaces 2018 Bullying and Harassment Policy)
 - 10.4 Equality, Diversity and Inclusion Policy (replaces outdated Equal Opportunities Policy)
 - 10.5 Whistleblowing Policy (new)
 - 10.6 Sickness and Absence Policy (new)
 - 10.7 Flexible Working Policy (new)
 - 10.8 Home Working Policy (new)
 - 10.9 Lone Working Policy (new)
- 11. Date of next meeting.**

Andrée Mitchell

Parish Clerk — Welsh Newton & Llanrothal Group Parish Council

Date: 9 August 2026